




Manual Installation of RareFind 3 from a Compact Disc (CD)


1. On the desired installation drive, **create** a directory named **CNDDDB3**.
 2. Insert the **RareFind 3 CD** in the CD drive.
 3. **Cancel any prompts** for automatic installation of RareFind 3.
 4. In **Windows Explorer**, **right-click** on the **CD drive** and select **Explore**.
 5. **Select** the following **folders** and **files**:
 - a. rfdocs
 - b. rfdata
 - c. RF3
 - d. README.html
 - e. version.txt


If you will use the supplied Geographic Information System (GIS) components, copy the following folders also

 - f. gis
 - g. giswork
 6. After selecting the folders and files, **Copy the files and folders** by dragging them to the **CNDDDB3** directory using Windows Explorer; or by Copying and Pasting them.
 7. On your computer, **navigate** to the newly created **CNDDDB3** directory
 8. **Right click** on the **CNDDDB3** directory
 9. On the **General** tab, at the lower left next to Attributes: **click off the Read-only** option and click **OK**
 10. On the **Confirm Attributes Changes** dialog, Click **Apply** changes to **this folder, subfolders and files** and Click **OK**.
 11. **Create a shortcut** on the desktop:
 - a. Navigate to **\\CNDDDB3\\RF3**
 - b. **Right-click** on the **RareFind.exe** and select **Send To > Desktop (create shortcut)**
 12. Create an item in your **Windows Start Menu**
 - a. **Start > Settings > Taskbar and Start Menu**
 - b. Click on **Advanced** tab
 - c. Click on the **Add** button
 - d. Enter the drive and path of the RareFind 3 application: **\\CNDDDB3\\RF3\\RareFind.exe**
 - e. Click on **Next** and select **New Program Group**
 - f. Type in **CA Natural Diversity Database** and Click on **Next**
 - g. Accept the name **RareFind3.exe** or Type in a new name for the name of the Shortcut

Note: You may also create shortcuts the same way as above for the Help and GIS components.

 *Help: \\CNDDDB3\\README.HTML*

 *ArcView project: \\CNDDDB3\\gis\\tools\\arcview\\cnddb.apr*

 *ArcMap document: \\CNDDDB3\\gis\\tools\\arcgis\\cnddb.mxd*
 13. **Create an Environment Variable**
 - a. **Windows 2000** operating system
 - i. **Right-click** on the **My Computer icon** on your desktop
 - ii. Click on the **Advanced** tab
 - iii. Scroll to see if a **Variable** exists for **NDDDBHOME**.
 - iv. If one exists, Edit the value and type in the drive and directory name (CNDDDB3)
 - v. If one does not exist, click on New. Name it NDDDBHOME. For the Value, type in the drive location and directory name (CNDDDB3)
 14. **Start RareFind 3** from the Desktop or Start menu
- You will be prompted to process the data when launching the RareFind application for the first time after installation or updating the rfdata files. This is normal. The processing will create index files in the rfdata directory necessary for the RareFind 3 application to work.